

**2019**

**Graduate School  
International  
Master's Program**

**Application Guidelines**

**Graduate School of  
Science and Engineering  
Aoyama Gakuin University**

**For detailed information on the Graduate School of Science and Engineering  
and its entrance examination,  
please visit the official website of Aoyama Gakuin University (<http://www.aoyama.ac.jp/en/>)**

## **The Educational Policy of Aoyama Gakuin**

Aoyama Gakuin has as its aim

education based upon the Christian faith

and as its purpose the building up of persons

who live in sincerity before God,

who seek for truth with humility,

and who actively take responsibility

for all people and for society

in a spirit of love and service.

## **The Mission of Aoyama Gakuin University**

Aoyama Gakuin University is an educational and research institution

based on the Educational Policy of Aoyama Gakuin which is to serve

God and persons, contributing to society as the Salt of the Earth and

Light of the World.

Our institution nurtures persons who, with a sound understanding based

on global perspectives, possess the wisdom and strength with which to

discover and solve issues personally. This is achieved through a wide

range of barrier free academic research that pursues service and

commitment to humanity.

With respect for one another and the traditions of our institution,

all faculty members, personnel and students are making an effort

towards the creation of a university that is able to respond to the

needs of its era.

## ***Contents***

<b><i>Program Overview</i></b> .....	2
<b><i>How to Apply</i></b> .....	4
<b><i>Admission Procedure</i></b> .....	8
<b><i>Scholarships</i></b> .....	9
<b><i>Housing</i></b> .....	9
<b><i>Payment by credit card</i></b> .....	10
<b><i>Payment at a convenience store in Japan (in Japanese only)</i></b> .....	17

## Developing Human Resources

In order for the human race to continue to thrive, we have the responsibility to protect the natural environment and to create a social environment full of vitality. To accomplish such tasks, the innovation and development of science and technology becomes essential. The individuals capable of meeting such demands of society not only possess the insight and executive ability derived from their field of study but also the ability to oversee other related academic fields. Moreover, respect towards the environment and adherences to such humility are indispensable.

The Graduate School of Science and Engineering has its educational aim based upon the Christian faith to nurture individuals according to the school motto “The Salt of the Earth and The Light of the World”. Through its instruction in the specialized area of studies, the Graduate School of Science and Engineering educates individuals to be professional researchers devoted to international leadership.

In the Master’s Program, students are exposed to a wide range of classes including those that will become the foundation of their area of specialization. As a result, students grow to possess the earnestness and fundamentals which become necessary for learning and research.

## Educational Goals

In the Master’s Program, students are provided a well-balanced curriculum of classes to broaden their perspective and English classes which focus on practicality as well as high-quality classes in their area of specialty. As a result, students not only acquire the knowledge and ability to apply such knowledge but also logical decision-making skills and language tools necessary for international conferences. Moreover, through the guidance of their research thesis, students discover the process of identifying and resolving problems.

## Curriculum Features

The future of scientific research and its development lies in the hands of those who not only possess the knowledge and expertise in the various fields as well as their area of specialty but also the ability to apply their knowledge with a broad perspective. In order to nurture such talents, the Graduate School of Science and Engineering removed barriers which have existed among the eight areas of specialization. By offering one major and eight areas (8 courses) of specialization, students can:

1. Pursue an area of interest regardless of the kind of undergraduate degree.
2. Register for classes both in and out of their area of specialization in addition to the required courses.
3. Conduct cutting-edge research which is made possible because of the cooperation and cohesiveness in the school among the various areas of specialization.
4. Carry out interdisciplinary research as well as explore completely new areas.

## ***Program Overview***

### **[1] Time and Year of Entrance**

Students enter the Graduate School in September. The school year starts on September 19 ,2019 and ends in early September the next year.

### **[2] Length**

The duration of the Master's program will be two years of full-time study.

### **[3] Awarded Degree**

Graduate Students may pursue studies leading to any of the following degrees:

- Master of Science
- Master of Engineering

### **[4] Course Details**

The Graduate School of Science and Engineering consists of one department, the Department of Science and Engineering, which includes the following eight Courses.

#### **(1) Fundamental Science Course:**

Focusing in particular on mathematical science, materials science, solid-state physics, astrophysics, and atomic, molecular, and plasma physics, the course is planned to serve students with a broad spectrum of interests and objectives in the natural science. Also, the course is extending to new fields such as complex systems, strongly correlated quantum systems, physics of friction, earthquake, etc. The specialty studies cultivate the students' ability to build models for a range of issues and solve problems.

#### **(2) Chemistry Course:**

The course consists of three fields: physical chemistry, organic chemistry and inorganic analytical chemistry. Focusing on a wide range of molecular systems that include individual molecules and tissues showing organic functions and many other functions, the course bases its studies on the primary viewpoint of chemistry and broadens and deepens the students' knowledge of chemistry.

#### **(3) Materials Science Course:**

Focusing on the creation of substances with new functions, the course provides comprehensive studies concerning material design, device manufacture and other applications. Based on material physics, solid-state chemistry, materials science, thin-film engineering, electrical engineering and other fields, the course trains future leaders of most advanced materials science who are well informed on a broad range of issues.

#### **(4) Biological Science Course:**

The rapid progress in biological science is not only expanding new frontiers of science and technology, but also beginning to influence the human society. The aim of the Biological Science Course is to provide students with fundamental knowledge of molecular biology as a common basis to work in this wide field and to develop abilities to plan and carry out research on their own by joining the ongoing research on the structure, function and regulation of the biological molecules. Taking advantage of being a member of The Graduate School of Science and Engineering, we also encourage students to take part in the technical advancements in this field.

#### **(5) Electrical Engineering and Electronics Course:**

A broad range of laboratories, including circuit systems, communication theory, and materials accept graduate students. With the aim of establishing themselves as engineers and researchers, the students are focused on fields that support the foundation of modern societies and include energies, measurement/control, information/communications, electronic devices, materials and any related fields. Emphasis is placed on directed research and, in the process; we endeavor to provide students with the ability to think independently make discoveries and solve problems. Students advancing to the course need clear study goals to establish themselves as engineers and researchers.

#### **(6) Mechanical Engineering Course:**

This course trains engineers and researchers who will contribute to the sustainable development of

humanity by creating instruments and systems with superior performance. In other words, students base their studies on a broad range of viewpoints, such as energy, environment, safety and ethics, while deepening their understanding of shapes, mechanisms, and the dynamic actions of materials. Combining a range of factors, such as machines and intelligence, the course enables students to acquire advanced skills in information processing, measurement and analysis. The research and guidance foster comprehensive skills in the students, enabling them to identify and solve problems.

(7) Intelligence and Information Course:

Education and research in the Intelligence and Information Course covers a wide range of computer and information related topics including human-computer interaction, natural language understanding, big data, computer vision, robotics, wearable devices, and network and web technology. The goal is to learn to create and master new technologies as well as to understand their role in human society.

(8) Management Technology Course:

The course teaches advanced management technologies applied in production systems, supply chain, business management, environmental management, quality management, and other related areas. By conceptualizing those technologies, the course emphasizes advanced data analysis, system modeling, and optimization techniques. The course enables students to acquire deep understanding the essence of advanced Japanese management systems, such as production systems, total quality management.

## ***How to Apply***

(Publicly sponsored International students will be admitted from Fall 2019.)

### **[1] Requirements for Application**

Students who will apply and be accepted to the Graduate School International Master's Program can graduate from the Program by taking English courses conducted in English only.

The Department of Science and Engineering will accept students who have completed a 16-year school education in another country or are expected to complete it by August 31, 2018, or those whom the Graduate School deems as having abilities that are at least equivalent to university graduates.<sup>(\*1)</sup> Applicants should contact the research advisor to discuss his/her research plan, prior to the submission of application documents.<sup>(\*2)</sup> If the email address of the desired research advisor is not on the Aoyama Gakuin University website, please contact us via email ([in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)).

(\*1) Applicants are required to acquire or renew their status of residence as “Student 【留学】 ” which is defined in the **Immigration Control and Refugee Recognition Act**.

(\*2) Please refer to the list of faculty members from [here](#). For the email address of each professor, please contact us via email ([in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)) (<http://www.aoyama.ac.jp/en/graduate/science/#faculty>)

### **[2] Departments and Courses Accepting Applications, Number of Applicants Accepted, and Screening Process**

The screening of applicants is based on the examination (application documents, written and oral). Only those who pass the examinations and who have completed the entrance procedure are allowed to enter the Graduate School.

Course	Admission Quota	Screening Process
Fundamental Science Course	None	—
Chemistry Course	A few	Written exam in specialization and oral interview(on site)
Materials Science Course	A few	Interview via a phone or on video system(ex.Skype)
Biological Science Course	A few	Interview via a phone or on video system(ex.Skype)
Electrical Engineering and Electronics Course	A few	Interview via a phone or on video system(ex.Skype)
Mechanical Engineering Course	None	—
Intelligence and Information Course	A few	Interview via a phone or on video system(ex.Skype)
Management Technology Course	A few	Interview via a phone or on video system(ex.Skype)

### [3] Admission Schedule

Application Period*	March 5, 2019 – April 1, 2019
Oral interview via a phone or on video system	April 15, 2019 – April 20, 2019
Interview (written examination for Chemistry Course)	April 20, 2019
Notification of Examination Results**	May 10, 2019
Enrollment Confirmation/Tuition Fee Payment Deadline*	May 31, 2019
Entrance	September 19, 2019

\* The application must be sent by International Registered Mail, and must arrive no later than the last day of the application deadline.

\*\* The examination results will be posted on the bulletin board of the Graduate School of Science and Engineering located in the 1<sup>st</sup> floor of Building N

([http://www.aoyama.ac.jp/en/outline/sagamihara\\_campus.html#campus\\_map](http://www.aoyama.ac.jp/en/outline/sagamihara_campus.html#campus_map)) and on the official website of the Aoyama Gakuin University (<http://www.aoyama.ac.jp/en/>).

The examination results will also be sent out by EMS on the designated day. Applicants who have passed the examination will also receive a Certificate of Acceptance and other necessary documents for the admission procedure.

### [4] Application Documents

The following is the list of documents that need to be submitted when filing an application (one copy each). All documents must be in English or Japanese, or must be accompanied by a translation into English or Japanese checked and authorized by a public organization.

<b>1. Application for 2019 International Master's Program form</b> A international student application form for admission to the Graduate School of Aoyama Gakuin University (The form is specified by the University and must be filled in by the applicant.) For the signature of the potential research advisor, please leave it blank.
<b>2. Photograph</b> A photograph of the applicant, including the upper part of the body, without a cap or hat, no background color, 4 cm high x 3 cm wide, taken no more than three months prior to the application, to be pasted on the application form
<b>3. Certificate of Graduation (original only)</b> A certificate of graduation or completion or a certificate of expected graduation or completion of the last school the applicant attended or is currently attending. Note: Submission of a certificate of expected graduation or completion must be followed by a certificate of graduation or completion after the applicant graduates.
<b>4. Academic Transcript (original only)</b> An academic Transcript from the last school from which the applicant graduated or is currently enrolled (must be either in English or Japanese)
<b>5. Recommender list</b> Form specified by the University. One person is necessary, two persons are preferable. <sup>(*1)</sup>
<b>6. Copy of Identification</b> (Either i) or ii) below i) Photocopies of passport (the page(s) with name, nationality and status of residence should be provided) ii) Photocopies of certificate of residence (information such as status of residence, period of stay, date of expiration and residence card No. should be provided)
<b>7. Research Plan</b> About 1000 words in English. (A4 size or letter size)
<b>8. Proof of English Proficiency</b> For those who have not received undergraduate/graduate education in English, please submit an official score report or certificate of exams with a score of TOEFL or IELTS. For those who have received education in English, please obtain an official proof letter from the graduated university.
<b>9. Examination Fee Payment Proof Affixing Form</b> Proof of payment or remittance from a convenience store, by credit card or through bank remittance must be attached to the designated sheet and submitted. * For the payment method for the entrance examination fee, refer to the following [6].

(\*1) Aoyama Gakuin University will directly contact the recommender(s) to whom applicant provided in the Recommender List. Please inform your recommender(s) in advance.

#### **[5] Address for Applications**

Prepare all necessary documents for application and mail them to the address below within the application period.

Aoyama Gakuin University (Sagamihara Campus)  
Academic Affairs Division  
5-10-1 Fuchinobe, Chuo-ku  
Sagamihara, Kanagawa  
252-5258, Japan

E-mail: [in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)

#### **[6] Examination Fee**

**35,000 yen**

\*The examination fee must be paid within the application period.

#### **Payment method for the entrance examination fee**

The payment options are as follows:

#### **For Applicants Living Outside of Japan**

##### **Payment by credit card**

After finished making the payment by credit card, the applicant will receive an email with the URL (<https://e-apply.jp/n/gs-aoyama-eng>). Please log in to the URL to print out the “Application information 【申し込み詳細】”. This is to prove that you have made your payment by a credit card. Send a copy of the “Application information” to the address written in [5] Address for Applications, together with the other application documents. Make sure that you keep one copy of the “Application information” for your reference.

##### **Payment through bank transfer**

Please pay for the examination fee through the bank possible for overseas remittance. A copy of the payment proof should be sent to the address written in [5] Address for Applications, together with the other application documents. Make sure that you keep the original payment proof for your reference. If any changes are made on the proof, amount is being changed, or no receipt stamp is on the proof, the proof may not be valid. Furthermore, the bank remittance made after the deadline date is not permitted. Please note that the fee will not be refunded in any case.

For the bank account information, please refer to 【Bank account information】 on p.7.

#### **For Applicants Living in Japan**

##### **Payment by credit card**

After finished making the payment by credit card, the applicant will receive an email with the URL (<https://e-apply.jp/n/gs-aoyama-eng>). Please log in to the URL to print out the “Application information 【申し込み詳細】”. This is to prove that you have made your payment by a credit card. Send a copy of the “Application information” to the address written in [5] Address for Applications, together with the other application documents. Make sure that you keep the original “Application information” for your reference.

##### **Payment at a convenience store in Japan (in Japanese only)**

After making the payment at a convenience store, the applicant will receive a “receipt 【収納証明書】”. Make a photocopy of the receipt and send it to the address written in [5] Address for Applications, together with the other application documents. Make sure that you keep the original receipt for your reference.

attach the issued “payment proof” or “receipt” on the designated sheet.

### **Payment through bank transfer**

Please pay for the examination fee at any bank teller in Japan (except at Japan Post or Japan Post Bank). A copy of the payment proof should be sent to the address written in [5] Address for Applications, together with the other application documents. Make sure that you keep the original payment proof for your reference.

If any changes are made on the proof, amount is being changed, or no receipt stamp is on the proof, the proof may not be valid. Furthermore, the bank remittance made after the deadline date is not permitted. Please note that the fee will not be refunded in any case.

### **【Bank account information】**

1. Type of remittance: Telegraphic transfer
2. Currency: Japanese Yen
3. Method of payment: Advise and pay
4. Yen exchange charge: Due remitter
5. Remittance charge: Due remitter
6. Purpose of payment: Examination fee
7. Amount of remittance: 35,000 yen
8. Message to payee: PAY IN FULL
9. Information on recipient of payment:

Paying bank	Sumitomo Mitsui Banking Corporation
Branch	Shibuya Branch
Swift code	SMBCJPT
Bank address	20-2 Udagawa-cho, Shibuya-ku, Tokyo JAPAN 150-0042
Account number	A/C 8994276
Account name	AOYAMA GAKUIN KENTEI (DAIGAKUIN B)
Address	4-4-25 Shibuya, Shibuya-ku, Tokyo JAPAN 150-8366

### **[7] Date and Location of the Examination**

#### **For Chemistry Course**

Date: April 20, 2019

Venue: Sagamihara Campus, Aoyama Gakuin University

Notes: Details on the examination room will be posted on the bulletin board located on the first floor of Building N ([http://www.aoyama.ac.jp/en/outline/sagamihara\\_campus.html#campus\\_map](http://www.aoyama.ac.jp/en/outline/sagamihara_campus.html#campus_map)) on the examination date.

#### **For other Courses**

Applicant will be contacted by the research advisor he/she has emailed prior to his/her application. Please set the interview date and time with the research advisor for the interview to be conducted.

#### **Important:**

- (1) The application is invalid if any of the above documents are missing or incomplete or if the acceptance period has expired.
- (2) Documents and fees that have been submitted will not be returned under any circumstances.

## Admission Procedure

Successful applicants are required to pay the specified admission fee and send the necessary documents to complete the admission procedure no later than the deadlines set for the admission procedure.

The documents will not be accepted at any time other than that specified below under any circumstances.

Applicants who fail to complete the admission procedure by the deadline are deemed to have withdrawn their application.

### [1] Address for Applications

Aoyama Gakuin University (Sagamihara Campus)  
Academic Affairs Division  
5-10-1 Fuchinobe, Chuo-ku  
Sagamihara, Kanagawa  
252-5258, Japan

E-mail:[in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)

### **Deadline: Monday, April 1, 2019**

The documents below must be sent via International Registered Mail and must arrive at the above address by the deadline date.

\*Please refer to the admission Registration Guide which will be sent to the successful applicant at a later time.

### [2] Documents required

Documents required to be arrive by postal mail on or before the deadline.

<b>1. Written pledge, certification</b> (forms specified by the University)
<b>2. School registration form</b> (specified by the University)
<b>3. Certificate of graduation or completion and a list of the applicant's grades (original only)</b> Only where the applicant took the examination before officially graduating from the previous school.
<b>4. Notice of payment</b> (the form specified by the University) If you are applying in Japan: The notice submitted to the Graduate School must contain a bank seal indicating that the money has been paid. If you are applying from overseas: A bank check denominated in yen
<b>5. Photograph</b> 4 cm high x 3 cm wide, to be pasted onto the student ID card.

For documents 1~4, please send them by PDF files as well. [in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)

Documents required to be submitted after entering the University.

<b>6. Address registration form</b> (specified by the University)
<b>7. Certificate of residence or certificate of entry in the resident card</b> (not necessary where the applicant has already submitted the form when filing an application) The document should be issued within recent 3 months. The domicile of origin as well as the information of other family members are not necessary on your certificate of residence ( certificate of entry in the resident card).

Notes: (1) Documents that have been submitted will not be returned under any circumstances.

(2) If any false statements are made in the application, the student's enrollment in the Graduate School will be nullified, even if the student has already enrolled.

### [3] Tuition & Fees -for Academic Year 2019/2020

(Amounts in Japanese Yen)

Master's Program			Remarks
School expenses	Entrance fee	290,000	Payment only in the student's first year
	Tuition	333,000	Per semester (666,000 Yen/year)
	Facility and equipment usage fee	40,000	Per semester (80,000 Yen/year)
	Ongoing enrollment fee	50,000	Per semester (100,000 Yen/year)
	Educational activities fee	40,000	Per semester (80,000 Yen/year)
	Subtotal	753,000	
Membership fees	Support group fee	2,500	Per semester (5,000 Yen/year)
	* Alumni association fee	30,000	Payment only in the student's first year
	Science and Engineering Society	2,000	Per semester (4,000 Yen/year)
	Subtotal	34,500	
<b>Total (1st installation)</b>		<b>787,500</b>	<b>Excluding the second semester tuition</b>
Total (1st year)		1,255,000	

\* The Alumni association fee (Registration fee 10,000 JPY and annual fee 5,000 JPY) may be fully refunded, if applied at the Alumni Association, at the time of withdrawal or expelled from the Graduate School.

#### Remarks

##### 1. Revision of school expenses

School expenses may be revised due to economic situations. In this case, the revised expenses may apply to students enrolled at that time.

##### 2. Admission Withdrawal Request

If the successful applicants should decline his/her entrance to the Graduate School after he/she has completed the admission registration procedure, he/she should inform the Graduate School by September 12. In that case, fees excluding admission fee will be refunded. For details, please contact via email ([inrikou@aoyamagakuin.jp](mailto:inrikou@aoyamagakuin.jp)) in advance.

## Scholarships

Aoyama Gakuin University offers various types of scholarships. For details, including the scholarships offered by the outside institutions, please refer to the below website.

[http://www.aoyama.ac.jp/en/prospective/scholarships\\_support.html](http://www.aoyama.ac.jp/en/prospective/scholarships_support.html)

## Housing

The Graduate School owns a dormitory exclusive for International students. However, as the number of rooms is limited that not all International students may be permitted to move in. The admission permit to the Graduate School is issued regardless of whether or not the successful applicant needs to arrange for his/her dormitory. Please note that the successful applicant should look for his/her housing and take his/her necessary procedure on his/her own..

<http://web.iec.aoyama.ac.jp/english/exchange/housing.html>.

# Payment by credit card

Access the following URL

<https://e-apply.jp/n/gs-aoyama-eng>

**e-apply** [学び・教育] 出願・申込サービス

青山学院大学 大学院・専門職大学院  
AOYAMA GAKUIN UNIVERSITY Graduate Schools & Professional Graduate Schools

**Introduction** This section provides explanations of how to pay the examination fee, and complete other steps. Be sure to take time to read this section before moving forward with the payment procedure.

**Payment** Fill out the payment form. Read the "Introduction" section first.

**Review** You may view your completed payment form. You may also print the application form.

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Home

### NOTICE

**THIS SITE IS FOR THE APPLICATION FEE PAYMENT ONLY.**  
**YOUR APPLICATION TO AOYAMA GAKUIN UNIVERSITY WILL NOT BE COMPLETED UNTIL THE UNIVERSITY HAS RECEIVED ALL OF THE REQUIRED DOCUMENTS. THESE MUST ALL BE RECEIVED BY THE LAST DAY OF THE APPLICATION PERIOD.**

The payment also can be made in Japan by wire transfer or at convenience stores.  
For details of payment methods, please refer to the Guidelines for Admission.

#### 1 Application Fee

For details of the application fee, please refer to the Guidelines for Admission.  
① Please note that a processing fee will be charged: 900yen for a payment of 50,000yen, 840yen for a payment of 50,000yen - 49,999yen, and 490yen for a payment of less than 50,000yen.  
② Payment can be made at any time until 23:59 of the last day (Japan Standard Time) of the application period.  
③ After the payment is done, you must submit a Transaction Confirmation which can be printed out from the website.

#### 2 How to Download the "Transaction Confirmation"

The "Transaction Confirmation" must be submitted with your other application documents as proof of your payment of the application fee. Please follow the procedure below to download the "Transaction Confirmation."  
① Complete the Application Fee payment.  
② Click "Review" on the top page of the Application Fee Payment.  
③ Enter the required information (Application number, date of birth and email address) and click "Login."  
④ Click "Application in PDF" to download it.  
After the payment is completed, a payment completion notice will be emailed to the address which you registered. You will find the "Transaction Confirmation" in the email. Please fill in the registered item (email address, date of birth) to login to the site and download the "Transaction Confirmation."

#### 3 Payment Period for Application via Credit Card

Payment of the Application Fee must be completed by 23:59 of the last day (Japan Standard Time) of the application period. However, please make sure to **apply well ahead of the deadline** as the University does NOT ACCEPT applications received AFTER the application deadline. Please refer to the Guidelines for Admission for each application period.

All of the information you entered will be deleted if you do not complete the payment within the payment deadline.

#### 4 Refund

The application fee is not refundable.

#### 5 CONTACT

**Inquiries regarding admissions:**

(Graduate Schools (Aoyama Campus))  
Aoyama Gakuin University, Academic Affairs Department, Academic Affairs Division,  
Graduate School of Literature TEL:03-3409-9217  
Graduate School of Education, Psychology and Human Studies TEL:03-3409-9228  
Graduate School of Economics TEL:03-3409-9226  
Graduate School of Law TEL:03-3409-9225  
Graduate School of Business TEL:03-3409-3-9224  
Graduate School of International Politics, Economics and Communication  
TEL:03-3409-9222  
Graduate School of Cultural and Creative Studies TEL:03-3409-9222

(Graduate Schools (Sagamihara Campus))  
Aoyama Gakuin University, Sagamihara Campus Administration Department, Academic Affairs Division,  
Graduate School of Science and Engineering TEL:042-759-6033  
Graduate School of Social Informatics TEL:042-759-6072

(Professional Graduate Schools)  
Aoyama Gakuin University, Academic Affairs Department,  
Academic Affairs Divisions of the Professional Graduate School TEL:03-3409-8025  
(9:00-17:00 Japan Standard Time, Mon.-Fri.)

**Inquiries regarding this Website:**  
Learning and Education Application Service Support Center  
DISCO Corporation  
E-Mail: [ex-req@disco.co.jp](mailto:ex-req@disco.co.jp)

Check this box if you have read and agree to the terms under NOTICE.

Back Next

Home

Enter the information regarding your desired program, and then click on the "Next" button.

Program you are applying for and your profile.

Your Status: Graduate school of Science and Engineering

Your Status: Department of Science and Engineering (Master's Program)

Your Status: International student

Your Status: International Master's Program (fall enrollment)

Next

Callouts:

- Select the Graduate School you are applying to
- Select the Department you are applying to
- Select your current status
- Select your admission status

1 <sup>st</sup> Selection	Graduate School of Science and Engineering
2 <sup>nd</sup> Selection	Department of Science and Engineering(International Master's Program)
3 <sup>rd</sup> Selection	International student
4 <sup>th</sup> Selection	International Master's Program(Fall enrollment)

Home

Enter the required information and click "Next".

Items marked with an asterisk (\*) are required.

Applicant

Full Name

Last (family): AOYAMA

First: TARO

Middle:

Full Name(Kanji)

Last (family): 青山

First: 太郎

Middle:

Full Name(Katakana)

Last (family): アヤマ

First: タロウ

Middle:

sex

male

female

citizenship

Please select one from the list: United States of America

birth date

01 / 01 / 1999

address

street address 1: Kanagawa.Sagamihara

street address 2, additional if necessary: Fuchinobe 5-10-1

street address 3, additional if necessary:

zip code: 252-0208

phone (Do not include hyphens.)

number: 0427596033

email

email: in-ikou@soyagakuin.jp

confirmation: in-ikou@soyagakuin.jp

Privacy policy

Check this box if you have read and agree to the terms under Privacy Policy. [Privacy Policy](#)

Back Next

Callout: If you cannot enter Katakana, please leave these sections blank.

Home

Please confirm your application information.

### Payment

Amount of payment	35,000yen
Processing fee	490yen
Total amount	35,490yen

### Program you are applying for and your profile.

Year Status	Graduate School of Science and Engineering
Year Status	Department of Science and Engineering(Master's Program)
Year Status	International student
Year Status	International Master's Program(fall enrollment)

### Applicant

Full Name	Last (family)	AOYAMA
	First	TAKO
	Middle	
Full Name(Kanji)	Last (family)	青山
	First	太郎
	Middle	
Full Name(Katakana)	Last (family)	アオヤマ
	First	タコウ
	Middle	
sex	male	
citizenship	United States of America	
birth date	1998-01-01	
address	street address 1	Kanagawa,Sagamihara
	street address 2, additional if necessary	Fuchinohe 5-10-1
	street address 3, additional if necessary	
	zip code	220-8258
phone (Do not include hyphens.)	number	042759 6033
	email	in-tkou@ayamagakuin.jp
email	confirmation	confirmed
	Privacy policy	Agree

Back **Apply now**

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青山学院大学 大学院・専門職大学院  
Aoyama Gakuin University Graduate School of Science and Engineering / Graduate School of Professional Studies

Home

Thank you for your application.  
Click the "Next" button to continue to the payment processing page.

### receipt number

**227332571877**

### Note

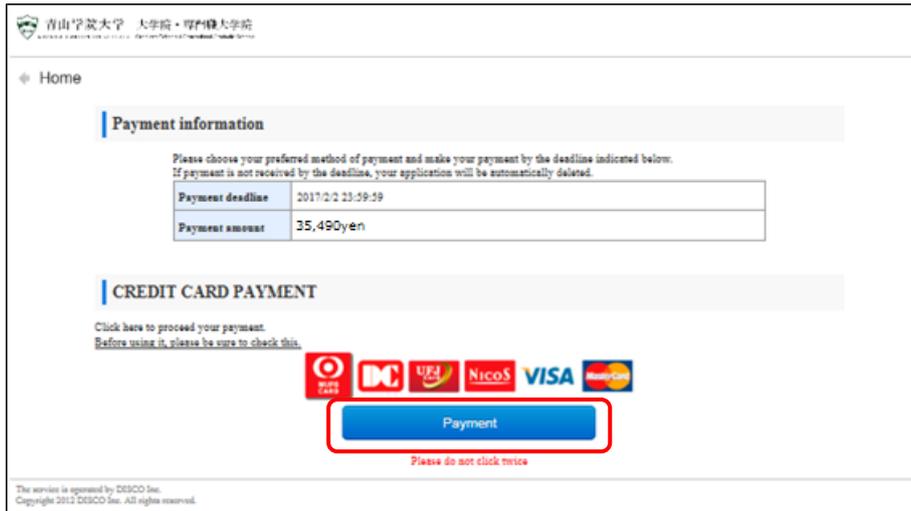
Keep the reference number above. You need this number to check your status.  
An E-mail will be sent to the E-mail address you registered to confirm the application.  
Required documents cannot be downloaded when a mail address has an error.  
When a mail address has an error, since you cannot perform correction of the contents of registration, please apply for it again.

**The payment has not been completed yet.** Click "Continue to pay" to move to the payment page.

**Continue to pay**

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In Japanese only from this section.



STEP1 支払方法選択 > STEP2 申込入力 > **STEP3 内容確認** > STEP4 完了

以下のお支払内容でよろしければ「申込」ボタンを押してください。

**注文内容**

お支払金額	35,490円
お支払方法	クレジットカード

**カード情報**

カード番号	4923-****-****-0000
有効期限	04 / 18 (MONTH/YEAR)
カード確認番号	***

**お支払回数**

お支払回数	一回払い
-------	------

STEP1 支払方法選択 > STEP2 申込入力 > **STEP3 内容確認** > STEP4 完了

お客さまのお申込を受付けました。

受付番号は「56227101-20170202-005717」です。  
必ず「次へ」ボタンを押してお進みください。

(ご注意)次に進まない場合は、お買い物手続が完了しないことがあります。

青山学院大学 大学院・専門職大学院  
Aoyama Gakuin University Graduate School & Professional Schools

← Home

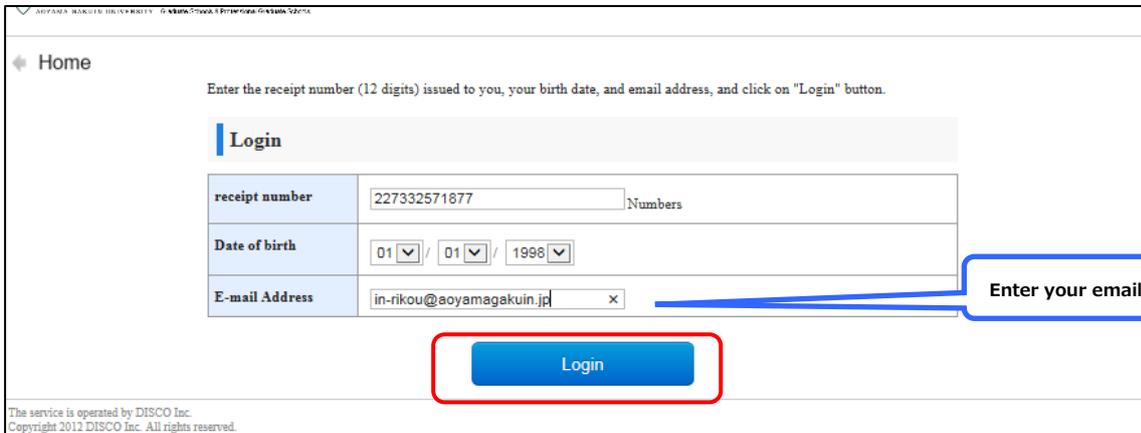
Your payment is complete.  
Your receipt number is shown below. Be sure to make a note of it for safe keeping.

**Receipt number**

**227332571877**

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Applicant will receive on email.



Logout

### Payment information

receipt number	227332571877
Date / Time processed	2017/2/2 13:37:08
Amount of payment	36,000 F¥H
Processing fee	490 yen
Total amount	36,490 F¥H

Application status  
Documents completed. Click the button below to find the required application documents.

[View the application form \(PDF\)](#)

### Program you are applying for and your profile.

Your Status	Graduate School of International Management
Your Status	Department of International Management / MBA
Your Status	Graduates / Expected Graduates in 2016 academic year from Aoyama Gakuin University
Your Status	General Entrance Examination (February)

### Applicant

Full Name	Last (family)	AOYAMA
	First	TARO

PDF file will open.

Application information  
申し込み詳細

お客様氏名 : AOYAMA TARO 様      お支払い金額      36,490 円 (税込)  
 お客様電話番号 : 042-759-6033      入学検定料支払い      36,000 円  
 受付番号 : 227332571877

お支払い後の返金はお受けできません。お支払い内容に關しては下記お取引先に直接お問い合わせください。  
 お問い合わせ先 : 運用会社 株式会社ディスコ  
 「学び・教育」出願申込サービスサポートセンター  
 ☎ 120-708-898 (平日 10:00~18:00)

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取扱明細書

受付番号 : 227332571877  
 大学名 : 青山学院大学大学院・専門職大学院  
 試験名 : Graduate School of International Management  
 Department of International Management / MBA  
 Graduates / Expected Graduates in 2016 academic year from Aoyama Gakuin University  
 General Entrance Examination (February)

青山学院大学大学院／専門職 収納証明書 検定料収納金額      36,000 円 氏名 : AOYAMA TARO      様 電話 : 042-759-6033	【注意事項】 ■左記枠内の「収納証明書」をはさみで切り取り、所定の貼付用紙に貼ってください。切り取った残りは受験員がお手元に届くまで大切に保管してください。 ■一度お支払いいただきました入学検定料は戻料ご返金できません。 ■入試に關するご質問はサポートセンターではお答えできません。 お問い合わせ先： 「学び・教育」サポートセンター TEL: 0120-708-898 (平日 10:00~18:00)
--	---

Please print this page and send it to the address written on page 8 together with other application documents.

# Payment at a convenience store in Japan (in Japanese only)

## コンビニ端末での入学検定料支払方法

下記のコンビニ端末にてお支払いください

1  
お申込み

**セブン-イレブン**  
マルチコピー機

<http://www.sej.co.jp>

最寄りの「セブン-イレブン」にある「マルチコピー機」へ、  
TOP画面の「学び・教育」よりお申込みください。

学び・教育  
↓  
入学検定料等支払

**LAWSON**  
Loppi

<http://www.lawson.co.jp>

**MINISTOP**  
Loppi

<http://www.ministop.co.jp>

最寄りの「ローソン」「ミニストップ」にある「Loppi」へ、  
TOP画面の「各種サービスメニュー」よりお申込みください。

「各種申込(学び)」を  
選ぶボタン  
↓  
学び・教育・各種検定料等  
↓  
大学・短大・専門  
校・中・高校等お支払い

お申込みの大学 をタッチし、申込情報を入力して「払込票 / 申込券 / 受付票」を発券ください。

\*画面ボタンのデザインなどは予告なく変更となる場合があります。

2  
お支払い

コンビニのレジでお支払いください。

◎端末より「払込票」(マルチコピー機)または「申込券」(Loppi, Famiポート)または「受付票」(Kステーション)が  
出力されますので、30分以内にレジにてお支払いください。

◎お支払い後は「取扱明細書」(マルチコピー機, Kステーション)または「取扱明細書兼領収書」(Loppi, Famiポート)を  
受け取ってください。

\*お支払い済みの入学検定料はコンビニでは返金できません。  
\*お支払期限内に入学検定料のお支払いがない場合は、入力された情報はキャンセルとなります。  
\*すべての支払方法に於いて入学検定料の他に、払込手数料が別途かかります。

払込手数料	入学検定料が5万円未満	432円
	入学検定料が5万円以上	648円

3  
出願

「取扱明細書」または「取扱明細書兼領収書」の  
「収納証明書」部分を切り取り、  
入試要項などの指示に従って郵送してください。

貼付する場合、「印刷・修正部分」を黒色で塗りつぶす場合があります。上記欄のある部分  
使用しないでください。「収納証明書」が黒く変色する恐れがあります。

【操作などのお問い合わせ先】 学び・教育サポートセンター <http://e-apply.jp/> ※コンビニ店舗ではお答えできません。

**The Salt of the Earth, the Light of the World**  
The Motto of Aoyama Gakuin

**Graduate School of Science and Engineering**  
**Aoyama Gakuin University**  
5-10-1 Fuchinobe, Chuo-ku, Sagamiara City, Kanagawa 252-5258  
E-mail:in-rikou@aoyamagakuin.jp

Aoyama Gakuin University Graduate School of Science and Engineering  
**APPLICATION FOR GRADUATE SCHOOL's International Master's Program**  
 Application form - 1 2019

Graduate School of Science and Engineering <b>Master's Program</b> _____ course	Applicant No.	*Please leave this box blank
Applicant's name	Birthday (mm/dd/year)	Please glue your photo here. Write your name on the back of the photo. Size of face photo is 3cm × 4cm.
Family name: _____	Age	
Given name: _____	Gender (Please thick off)	
Middle name: _____	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality	Native language	
Status of Residence	Period of Stay (mm/dd/year)	

Current home address
Home address _____
Home phone number _____
Mobile phone number _____
Home fax number _____
E-mail _____

Educational background (state after graduating from senior high school)			
Name of Institution	Period (month/year)	Major	Name of Degree obtained

Aoyama Gakuin University Graduate School of Science and Engineering  
**APPLICATION FOR GRADUATE SCHOOL's International Master's Program**  
 Application form - 2 2019

Employment history (*Please provide the detailed information of position at work even within the same organization. If you need more space, please make a list on your own and attach the list on the last page.)		
Name of organization	Period (month/year ~month/year)	Position of work

Proof of English Proficiency (Please thick off)			
<input type="checkbox"/>	For those who have not received undergraduate/graduate education in English. (please submit an official score report or certificate of exams)		
	TOEFL score		Obtained date (mm/dd/year)
	IELTS score		Obtained date (mm/dd/year)
<input type="checkbox"/>	For those who have received education in English (please obtain an official proof letter from the graduated university)		

Potential research advisor Signature and Seal (handwriting)


Plans after master's program

Research plan (Please thick off)	
<input type="checkbox"/>	Please propose your plan of research by another sheet in about 1000 words in English.

## LETTER OF RECOMMENDATION

Application for 2019 International Master's Program of  
the Graduate School of Science and Engineering, Aoyama Gakuin University

To the Dean of the Graduate School of Science and Engineering, Aoyama Gakuin University

Applicant's name	Applicant No.	*Please leave this box blank

Recommender Information			
Name			
Organization			
Title		Phone	
Address			
E-mail			

Please describe how long and in what capacity you have known the applicant below.

--

Please comment on the applicant's competence, personality, and suitability to the International Master's Program at the Graduate School of Science and Engineering.

--

Signature	Date (mm/dd/yyyy)

\*After filling out this form, print it out and apply the signature. Then make this form in PDF file to send it to the below address by the attachment. Email: [in-rikou@aoyamagakuin.jp](mailto:in-rikou@aoyamagakuin.jp)

Application for 2019 International Doctor's Program of  
the Graduate School of Science and Engineering, Aoyama Gakuin University

Applicant's Name	Applicant No.	*Please leave this box blank

Recommender Information 1			
Name			
Organization			
Title		Phone	
Address			
E-mail			

Recommender Information 2			
Name			
Organization			
Title		Phone	
Address			
E-mail			

Recommender Information 3			
Name			
Organization			
Title		Phone	
Address			
E-mail			

If you need more than one sheet, please photocopy this.

# Admission Ticket

Aoyama Gakuin University Graduate School of Science and Engineering  
International Master's Program

2019

Graduate School of Science and Engineering		*Please leave this box blank	
International Master's Program		Applicant No.	
Science and Engineering major			
Course			
Applicant's name			
*Please leave this box blank		*Please leave this box blank	
		Examination Fee	Receipt stamp
			㊦

Cutoff line

# Examination Fee Payment Proof Affixing Form

\*This form is not required if the applicant is living outside of Japan.

<b>Graduate School of Science and Engineering Department of Science and Engineering International Master's Program</b>		Course	
<b>Applicant's Name</b>		<b>Applicant No.</b>	*Please leave this box blank

Please affix either of two proof of examination fee payment in the box provided below.

① 【収納証明書】 Credit card payment proof or the payment proof received at the convenience store in Japan

or

② 【振込証明書】 Proof of remittance (if paid at the bank in Japan)

## ① 【収納証明書】

(Credit card payment proof or the payment proof received at the convenience store in Japan)

\*Affix the proof using glue.

## ② 【振込証明書】 (大学院提出用)

(Proof of remittance)

\*After making the payment at the bank, make sure that the bank's receipt seal is stamped on the receipt/proof. Please note that the receipt/proof is invalid if you have modified the amount on the payment slip.

Affix the proof using glue.