

Emergency Response Procedures on Campus After a Major Earthquake

April 17, 2025

Student Affairs and Welfare Division

1. Ensuring Your Safety

If you feel shaking, immediately take cover; Stay low, protect your head, and remain in place until the shaking stops.

2. Initial Refuge/Evacuation

[Aoyama Campus]

Since outdoor evacuation areas are limited and all buildings are earthquake-resistant, the initial response will be **to shelter indoors.**

Follow instructions provided through emergency broadcasts. If no broadcast is available, remain where you are and follow staff directions.

However, if the room appears damaged or unsafe, evacuate outside immediately.

If you are already outdoors, check your surroundings for any danger and stay where you are.

[Sagamihara Campus]

All buildings are earthquake-resistant, but since outdoor evacuation spaces are available, the initial response will be to **evacuate to the sports grounds.**

Follow instructions via emergency broadcasts or staff guidance if no broadcast is available.

If you are outdoors, head to the sports grounds as well.

3. Secondary Refuge/Evacuation

[Both Campuses]

Designated buildings, chosen for safety and capacity, will serve as secondary refuge sites. Staff members will guide you there.

※Staff members will provide guidance and organize groups with consideration for factors like gender.

※Since secondary refuge sites may be used for several days, emergency supplies including food will be distributed.

4. Returning Home

[Both Campuses]

If public transportation is disrupted, **avoid walking home for at least three days and remain on campus.** If many people try to walk home, it could block the path for emergency vehicles

and increase accident risks. The Cabinet Office's guidelines for stranded commuters also advise against walking home. Coastal areas may also face tsunami threats. If walking home is unavoidable, follow designated procedures and take full responsibility for your safety.

※Evacuation Guidelines for situations that occur while commuting:

1. If your home is nearby and the route is safe → You may go home.
2. If both your home and the university are far, and moving poses a risk → Use nearby evacuation facilities.
3. If the university is close and the route is safe → Return to the university.

What is considered "low risk travel"?

Routes within 10 km that are free of major hazards (e.g., fires, tsunami).

Travel that is likely to be completed before sunset.

5. Reporting Your Safety Status

After the earthquake, log in to the student portal and report your safety status according to the instructions from the university.

If no response is received, staff may contact you directly by phone.

6. Updates from the University

Important updates and announcements will be shared through the student portal and university website. If there are communication problems, updates will be posted as soon as systems are restored.